| Identification   |                           |          |
|--|---------------------------|----------|
| Nominee last name  | Nominee first name        |          |
| Faculty  | Department                |          |
| Application Checklist  Submit the following in the specified order as a single PDF. See Attachment Requirements below for formatting guidelines. |                           | Included |
| This checklist   |                           |          |
| Six signed nomination letters (letters must be from at least one student, one staff member, one faculty member, one alumnus/a, and the Dean)     |                           |          |
| Signed nominator letter from student   | Nominator's name:         |          |
| Signed nominator letter from staff member  | Nominator's name:         |          |
| Signed nominator letter from faculty member  | Nominator's name:         |          |
| Signed nominator letter from alumnus/a   | Nominator's name:         |          |
| Signed nominator letter from <b>Dean</b>   | Nominator's name:         |          |
| Signed nominator letter from other (i.e. a second nominator from one of the above categories)  Nominator's name:                                 |                           |          |
| Three arm's-length, external referee letters   | Referees' names: 1. 2. 3. |          |
| UBC CV   |                           |          |

## **Attachment Requirements**

All applications must be submitted as a single PDF which conforms to the following formatting conventions:

• Name: NomineeLastName UKP Application

• Font: Size 12 pt Times New Roman

Page size: 8 ½" x 11"Spacing: Single-spaced

• Margins: Minimum ¾ inch (1.87 mm)

Completed applications must be submitted as PDF to <a href="research.prizes@ubc.ca">research.prizes@ubc.ca</a> by the Dean of the nominee's primary faculty.